

# O365 Back-Up

## Protecting The Data That Is Critical To Your Business

### SECURING O365 CRITICAL DATA

Microsoft Office365 is a highly resilient cloud-based platform that provides you with mailbox, shared folders (OneDrive & SharePoint) and access to the full suite of Microsoft Office applications. Its flexibility, consumption model and ease of use has made it the most commonly used workforce productivity platform and a cornerstone of how people work.

For end users, it contains their email history and a multitude of documents and data files that they are sharing with others. For businesses, it has become a critical data repository, holding transaction and communication trails and essential operational data items.

The common misconception is that the geo-resilience of O365 means that your data is safe. This is not true; O365 provides you with a high-availability application but does not back-up your business- critical data held within this platform.

### WHAT WOULD BE THE IMPACT OF LOSING O365 DATA?

Ask yourself the question, what would be the impact on your business if you suddenly lost all of the information held within your end-user mailboxes and/or the documents and data held within your SharePoint Environment?

The immediate impact would be a significant hit on productivity. It would be like stopping a conversation mid-flight and having to go back and re-establish what was said and what was agreed. Records of orders, commitments and terms agreed would be lost and what was said to whom about a multitude of things would vanish without a trace.

It is not just the immediate impact; a significant data loss in your O365 environment would make your next compliance or ISO audit very challenging and highlight a significant issue in both your business continuity plans and the way you secure and back-up business-critical data.

## WHAT COULD POSSIBLY GO WRONG?

By taking the prudent step to ensure your O365 environment is meticulously backed-up is not just protecting you from a major infrastructure failure, but a whole range of possibilities that places your data at risk such as:

### Retention Policy Gaps

Although O365 provides the capability for users to set retention policies around their emails, in many cases this can create gaps with the corporate retention policy. The mailbox is in the control of the user; there is no corporate back-up and as such, no enforced 'corporate standard' retention policy.

### Accidental Deletion

Whether an end-user accidentally deletes an item, or your system administrator accidentally removes a user, unless this is reversed in the finite recovery window provided by Microsoft, the associated data is lost - gone forever.

### Internal Security Threats

The fact that O365 is not holding short or long-term back-ups of your mailboxes and SharePoint directories, means that you are exposed to the risk that you are unable to recover information and data that has internally been maliciously deleted.

### External Security Threats

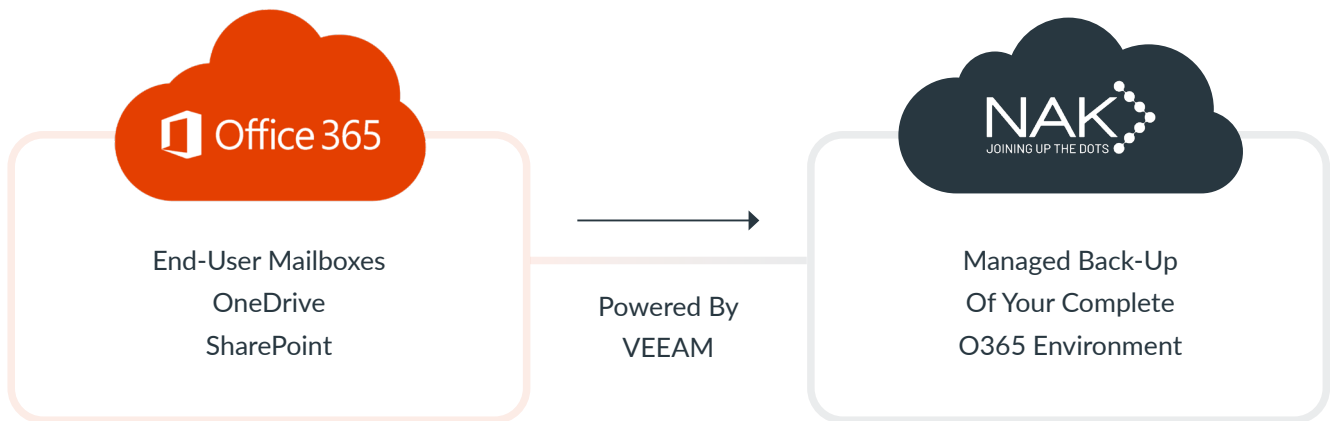
Whether a malware or phishing attack, the risk of external security breaches are very real and a key reason we need to ensure we have the ability to roll-back environments to a particular point in time. Without back-up, organisations face the risk of cyber attacks removing or rendering data held within O365 environments useless.

All of these factors introduce risk to not only business continuity but the legal and compliance requirements of your business. Having in place a robust and auditable process to back-up your O365 environment is essential to reduce this risk and protect yourself from data loss.

## THE SIMPLE WAY TO BACK-UP O365

At NAK, we offer our clients a fully managed and meticulous way to back-up their O365 environment covering both their end-user mailboxes and their SharePoint environment.

Powered by Veeam, we provide you with a comprehensive managed service to back-up your full O365 environment spanning your end-user mailboxes, individual OneDrives and SharePoint.



### Aligned To Your Retention Policy

We enable you to define your back-up policy in line with your retention policy, closing any potential gaps that exist and ensure that you securely retain all emails, documents and data in line with your best practice and any regulatory compliance requirements.

### RPO & RTO SLAs

Our O365 Back-up Managed Service is provided with SLAs we build around the Recovery Point Objectives (RPO) and Recovery Time Objectives (RTO) required based on your business continuity and compliance requirements.

### Flexibility on Back-Up Location

By leveraging the power of Veeam, we are able to provide you with an O365 service that backs-up your environment to your preferred location whether that be within MS Azure, AWS, NAK's private cloud environment, or to your existing on-premise storage system.

### Fully Managed & Assured

We provide this capability as a fully managed service. We take care of all of the housekeeping and ensure that your back-up is meticulously managed. We also provide you with the peace of mind of regularly testing the process and validating both back-ups and the recoverability of these back-ups.

## KEY BENEFITS

By utilising NAK to back-up your O365 environments you gain the peace of mind that you are protecting your business-critical data and reducing the risks associated with data loss and the associated business disruption.



### Full Compliance

By putting in place a comprehensive back-up service to your O365 environment you ensure you are in control of your retention policy and ensure that you remain fully compliant to your legal and regulatory compliance requirements.



### Reduced Management Overheads

By utilising our fully managed O365 back-up service, you not only remove the burden from your team of backing-up your O365 environment, but you make it quick and easy for your internal team to recover lost emails or data.



### Business Continuity

Whether your O365 data is disrupted by accidental loss or malicious loss due to either internal or external threats, we ensure that you have a full and comprehensive back-up and can restore this immediately to ensure business continuity.



### Predictable Cost

We provide our Managed O365 Back-up service as a monthly fee based on the number of mailboxes we are backing-up and the size of your SharePoint environment. Not only is this cost effective, but it is predictable with no surprises.

## We Don't Just Back-Up O365

Our cloud-back-up service is not just restricted to O365 environments; the technology and processes we use can equally be applied to your critical business applications and data that reside in cloud environments or on-premise. We simply define a back-up policy and process that meets your RPO and RTO requirements and deliver this as a secure and fully managed service.

## WANT TO KNOW MORE

We would be more than happy to walk you through how we deliver our O365 back-up service or discuss any particular requirement you have for cloud back-up. Please do not hesitate to contact us:

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